**NATALIE RIDGWAY MEMORIAL FUND**

The Natalie Ridgway Memorial Fund (#307894) is an award administered annually by the Division of Health Sciences and Medical Dietetics in accordance with recommendations made by the Natalie Ridgway Award Committee.

**PURPOSE**

To assist currently enrolled Health Sciences or Medical Dietetics students in undergraduate, graduate, or internship programs with research-related expenses.

**ELIGIBILITY**

* The recipient must be a current Health Sciences or Medical Dietetics student or recent alumni (within one semester of graduation) and in good academic/professional standing.
* Applications will be accepted on a rolling basis but must be submitted at least 2 months prior to the deadline or event.
* Applicants must have a primary faculty advisor within HRS. Eligible primary advisors include Drs. Leson, Nelms, Taylor, Spees, Buell, Clutter, and Dunlevy.

**NOMINATION AND SELECTION**

* Applications will be reviewed and ranked by a faculty committee within the Division.
* Applicant will be notified by the Division Director, Dr. Sue Leson, via email.

**PRESENTATION**

Awardees will acknowledge the Natalie Ridgway Memorial Award on all printed (posters, manuscripts) and oral presentations (PPTs, handouts) using the following statement as printed below:

[***This work was supported by the Natalie Ridgway Memorial Fund***]

**APPLICATION**

* The following must be submitted with each application:
	+ Name of primary HRS advisor and committee members (if known)
	+ Brief description of research project and/or copy of abstract/poster or pertinent documentation describing your research.
	+ Amount of funds requested with brief budget justification (e.g., conference registration, travel, poster printing, etc.). Note $500 limit on applications.
	+ Supporting documentation (proof of acceptance to present, conference details, etc.)
* Complete applications should be emailed directly to Dr. Sue Leson (Suzanne.Leson@osumc.edu) with subject line = Natalie Ridgway Memorial Fund. Please copy your primary advisor on this email.

**POST AWARD**

* + If awarded, applicants must complete a Pre-Trip Travel Form and obtain appropriate signatures (advisor + Division Director) PRIOR to travel.
	+ Post travel, you must complete a Post-Travel Reimbursement Form and include all original receipts.