



THE OHIO STATE UNIVERSITY

SCHOOL OF HEALTH AND
REHABILITATION SCIENCES

Athletic Training Division

Appendix to the HRS Student Handbook

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Division

The Ohio State University

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Introduction

Purpose & Audience

This appendix to the HRS student handbook is an *official communication* of the policies and procedures for students in the professional Bachelor of Science in Athletic Training Program (BSAT) at The Ohio State University. It is a companion volume that provides program specific information and policies in addition to the general policies outlined in the [School of Health and Rehabilitation Sciences' Student Handbook](#) and the University's [Code of Student Conduct](#). It is intended for Ohio State University undergraduate students pursuing a Bachelor of Science in Athletic Training degree. This handbook is revised annually, and the most recent edition replaces all previous editions. The BSAT program reserves the right to implement revised or newly created policies at any time it determines them to be necessary. All Ohio State BSAT students sign an annual agreement acknowledging that they will follow these policies and procedures while in the BSAT program.

Guiding Principles

Mission

Our mission is to provide exceptional education; to deliver outstanding patient care; to define the practice of Athletic Training through research and scholarship; and to improve the world around us through leadership and service.

Vision

Our vision is to work as a team shaping the future of Athletic Training through teaching, mentoring, discovering, creating, caring, serving, and leading.

Values

Our values serve as a compass for our actions and describe how we conduct ourselves.

EXCELLENCE – we are not satisfied with mere competence but instead strive to reach our maximum potential.

INTEGRITY – we do things the right way, even when it isn't the easy way

ACCOUNTABILITY – we accept responsibility for our decisions and actions and are answerable for them

LEADERSHIP – we work to create, share and realize a vision for the future

INNOVATION – we are not limited by conventional wisdom but look to create a better way

TRADITION – we honor our proud heritage and carry-on the legacy of those who went before us

SERVICE – we “pay it forward”, giving our time, effort and expertise to improve the world around us

COMMUNITY – we value and respect all people, seeing our differences as strengths we can leverage to make us better and help us achieve our common goals

BSAT Program Goals

1. To graduate students who demonstrate critical thinking, professional decision making, and psychomotor skills necessary for safe and competent practice.
2. To graduate students able to communicate in a clear and effective manner with people from various socio-cultural backgrounds, both verbally and in writing.
3. To graduate students who integrate evidence-based practice and scholarship in making and prioritizing professional decisions.

4. To graduate students who are ready for independent practice.
5. To graduate students who will become leaders in Athletic Training and/or the medical community.
6. To graduate students who are engaged in serving the larger community
7. To graduate students who will be future innovators

Academic Program Description

The Athletic Training Division of the School of Health and Rehabilitation Sciences (SHRS) offers a professional level Athletic Training Education Program leading to a Bachelor of Science in Athletic Training degree (BSAT) and eligibility to sit for the national certification examination offered by the *Board of Certification for the Athletic Trainer* (BOC). The Ohio State University BSAT Program is fully accredited by the Commission on Accreditation of Athletic Training Education (CAATE).

Length and Structure

The BSAT program is completed by most students in a total of four years comprised of two program phases; a (one-year) pre-AT phase and a (three-year) BSAT program (a.k.a. “professional phase”) that has selective secondary admission. The Pre-AT phase includes pre-requisite courses as well as a required clinical observation arranged by the program. The BSAT program phase is completed over 3 (or more) years and includes classroom, laboratory, and supervised clinical fieldwork components.

The BSAT program is designed for full-time enrollment and there is no provision for completing the program in fewer than 3 years, over an extended part-time enrollment model, through distance education or fully on-line models. While the program does not specifically require summer term enrollment, all first year BSAT students (as part of their autumn term schedule) will complete pre-term fieldwork during the month of August. Most students will complete similar autumn pre-term fieldwork in the second and third professional years as well.

Many required fieldwork experiences extend through university breaks including fall, Thanksgiving, winter, and spring breaks. Optional summer fieldwork experiences are available on a limited basis.

Program Admission

Secondary admission to the BSAT program is limited, selective and competitive, and separate from admission to the university. Applications must be submitted by the posted deadline via the online application process at the [Office of Professional Admission website](#). Eligibility for admission requires completion of specific pre-requisite courses and an observation experience. Following an offer of admission, additional program eligibility requirements must be met to matriculate into the program. Details about program admissions including pathways, pre-requisites, process, timeline and transfer applicants can be found at <https://hrs.osu.edu/academics/undergraduate-programs/athletic-training/admission-details> .

Advising & Scheduling

Pre-AT students are advised by counselors from the SHRS Student Services office. Advisors are assigned to these students during initial University Orientation, upon transferring into SHRS from another unit at the university, or upon transfer admission from another university. Students matriculated into the BSAT program are advised by a faculty member from the Athletic Training Division with additional consulting from the SHRS Student services office on an “as needed” basis. Faculty advisors are assigned upon BSAT program admission.

Advisors provide guidance to students in planning their program of study; however, students are ultimately responsible for planning and completing all required coursework and fieldwork outlined in this handbook.

Students should make an appointment to meet with their advisor at least once each term. Prior to registration for each term, students are expected to prepare or update a proposed plan of study as

well as a proposed schedule that they review and refine with their advisor. Advising includes much more than course scheduling and students are encouraged to develop strong mentoring relationships with their advisor.

Graduation Requirements

To earn the Bachelor of Science in Athletic Training degree (BSAT), students must meet the requirements outlined in the SHRS handbook and satisfactorily complete all Athletic Training coursework (including clinical fieldwork) described below. Students must apply for graduation through the SHRS Student services Office as described in the SHRS student handbook.

Fulfillment of graduation requirements is tracked using the Degree Audit Reporting System (DARS) through the Student Center on the [Buckeyelink website](#). Students should review their Degree Audit with their advisor regularly to ensure progress toward graduation. Ultimate responsibility for meeting graduation requirements rests with the student.

Courses

See the university [course catalog](#) for individual course descriptions and pre-requisites. Substitution or alteration of requirements must be approved by director of the BSAT program.

Pre-AT Pre-requisite Courses

The following pre-requisite courses must be completed by the end of the spring term prior to beginning the BSAT program:

ANATOMY 2300.04; ATHTRNG 2000, 2010; BIOL 1113; CHEM 1210; HRS 2500; MATH 1130/1148 or Higher

Professional Courses

The following course are required professional content courses and are open only to students admitted to the BSAT program or by permission of the instructor in consultation with the Division Director. Fieldwork courses are only open to BSAT students:

Classroom Courses: ATHTRNG 2100, 2200, 2300, 2310, 3100, 3110, 3500, 3600, 3700, 3750, 3800, 4100, 4110, 4120, 4500, 4600

***All classroom courses must demonstrate clinical exam pass average above 70% to progress in program**

Field Experience Courses: 2189; 2289, 3189, 3289, 3389*, 4189, 4289, 4389**

*3389 is required only for students in clinical fieldwork that extends into the May term of the 2nd program year

**4389 is an optional fieldwork experience that can be used for the remainder of the semester with 4289 or for other experiences as needed.

Foundational Courses

The following foundational courses are required and provide vital non-AT content:

EEOB 2520; HTHRHSC 4530, 5510, 5900; KNHES 5500; PHYSICS 1200; PSYCH 1100; STAT

1350/1450

General Education Courses

The [General Education \(GE\) curriculum](#) is required of all university undergraduate students in addition to their program specific coursework.

Freshman (31 hrs)		Sophomore (34 hrs)		Junior (32 hrs)		Senior (32 hrs)	
Autumn	HRS 1000 (1) ATHTRNG 2000 [basic AT] (3) MATH 1148 (4) CHEM 1210 (5) GE [cultures & ideas] (3) 16 hours	ATHTRNG 2189 [intro clinical care] (3) ATHTRNG 2200 [foundations of AT diagnosis] (3) ATHTRNG 2300 [diag & acut care 1] (3) HRS 5900 [hlth sci research appl] (3) EEOB 2520 [human physiology] (3) PSYCH 1100 (3) 18 hours	ATHTRNG 3189 [field exp: college 1] (5) ATHTRNG3100 [skills assessment 2] (1) ATHTRNG 3500 [ther modalities] (3) ATHTRNG 3600 [biomechanics] (3) KNHES 5500 [science phys activity] (4) 16 hours	ATHTRNG 4189 [field exp: High Sch] (5) ATHTRNG 4100 [skills assessment 4] (1) ATHTRNG 4500 [administration] (3) HRS 5510 [pharmacology] (2) GE [2nd writing] (3) GE [art] (3) 17 hours			
Spring	ATHTRNG 2010 [preclin skills] (1) BIOL 1113 (4) ANATOMY 2300.04 (4) HRS 2500 [medical terminology] (3) ENGLISH 1110 (3) 15 hours	ATHTRNG 2289 [field exp: mult site] (3) ATHTRNG 2100 [skills assessment 1] (1) ATHTRNG 2310 [diag & acut care 2] (3) ATHTRNG 3800 [emrg, trauma, dis] (4) PHYSICS 1200 (5) 16 hours	ATHTRNG 3289 [field exp: college 2] (5) ATHTRNG 3110 [skills assessment 3] (1) ATHTRNG 3700 [therapeutic exerc] (3) ATHTRNG 3750 [muscskel screen] (1) HRS 4530 [nutrition for sport] (3) GE [literature] (3) 16 hours	ATHTRNG 4289 [7wk field exp: GM] (1) ATHTRNG 4110 [skills assessment 5] (1) ATHTRNG 4120 [skills assessment 6] (1) ATHTRNG 4600 [psychosocial in AT] (3) STAT 1350 or 1450 (3) GE [soc sci 2] (3) GE [hist] (3) 15 hours			
Summer			ATHTRNG 3389 [May clin elective] (1)				

Transfer Credit / Examination Credit / Program Petition

The use of Transfer or examination credit is described in the SHRS student handbook. Additionally, the BSAT program does not accept transfer credit for Professional Courses (ATHTRNG courses numbered 2100 and above) except in rare instances and then only by approval of the Division Director.

Students may petition the AT Division Director for substitution of courses and other requirements as outlined in the SHRS student handbook.

Credentialing

Certification

The entry-level credential for the practice of Athletic Training is “Certified Athletic Trainer” or “ATC®” and is awarded by the *Board of Certification for the Athletic Trainer* (BOC). To become a holder of the ATC® credential, students must complete their program of study (receiving a baccalaureate or higher degree) and pass the BOC’s Athletic Trainer certification examination (see www.bocatc.org). Students are encouraged to begin the registration process as early as the first year in the BSAT program; however, the national certification examination may not be taken until a student’s final semester prior to graduation. Students who are registered for the exam but who subsequently need to repeat a course or are otherwise planning to delay their graduation must contact the BOC and delay their taking of the Board exam. Students who pass the exam are not yet certified or eligible for licensure until after they graduate. Applying for the exam is solely the student’s responsibility. It is not possible for the Athletic Training Division to register a student for the exam.

Licensure

Presently, 49 states and the District of Columbia regulate the practice Athletic Training, and all accept or require the ATC® credential for practice eligibility. The BSAT program is accredited by CAATE and fulfills the educational requirements for eligibility to obtain the ATC® credential and obtain licensure where required. In Ohio, a license is required to practice Athletic Training. Licensure information is available from the [Ohio Physical Therapy, Occupational Therapy, and Athletic Trainers’ Board](#).

The use of the term “*student athletic trainer*” is specifically defined and governed by Ohio law to mean a student enrolled in an athletic training degree program that leads to eligibility for certification / licensure. “*Student athletic trainers*” are exempted from the requirement to hold a license to practice Athletic Training in Ohio provided that their practice is part of their educational program. Practicing Athletic Training outside of clinical fieldwork assigned by the BSAT Program is illegal and amounts to practicing without a license.

Retention and Good Standing

The BSAT program is committed to our students’ success and the health, safety and well-being of our students, faculty, staff, and patients. The program establishes specific requirements for students to remain in good standing and eligible to complete the different aspects of the BSAT program. Students shall be in “good standing” in the BSAT program when they are compliant with the school’s and program’s policies and are not currently on warning or probation nor been disenrolled from the program or dismissed from university. Students not in good standing may become ineligible for portions of the program, or in some cases may be disenrolled from the BSAT program or dismissed from the university.

Academic Actions and Sanctions

The University has established university-wide student conduct guidelines in their [Code of Student Conduct](#). The university also has established a system of academic sanctions that include warning, probation, and dismissal as described in [Faculty rules 3335-9-24 thru -28](#). Violations of the requirements and policies described in the Code of Student Conduct, the SHRS Student Handbook or the AT Division appendix are subject to these sanctions.

Appeals

Students may appeal specific grades or academic actions / sanctions through processes described in the *SHRS Student Handbook Policy 20* and the university's *Code of Student Conduct*.

Clinical Fieldwork Suspensions

The BSAT program establishes that clinical fieldwork preceptors may, at their discretion, immediately suspend a student from clinical fieldwork for the remainder of the day for safety/conduct/policy violations. Further, with concurrence of the AT Clinical Coordinator, suspension may be extended for up to (3) days for minor violations. Suspensions of greater than (3) days are reserved for more severe or recurring violations and are accompanied by academic probation. Clinical fieldwork sites can refuse or cancel a student's placement at any time per the Program's affiliation agreement with its sites. Clinical suspensions will impact the student's grade in clinical fieldwork course(s).

Ensuring Competence

The BSAT program has an obligation to protect the public and the integrity of the profession by ensuring the professional competence of its graduates. Students who fail to demonstrate competence will receive failing grades in the related course(s) and cannot progress forward in or graduate from the BSAT program until competence has been demonstrated. The program defines the threshold for competence through the following:

Course Categories

Per SHRS Student Handbook Policy 4, the BSAT program's courses are divided into 3 categories with each having specific grade requirements.

Category 1 Courses (require grade of C- or higher before the student may progress into the next BSAT courses):

All ATHTRNG courses numbered 2100 or higher

Category 2 Courses (require a grade of C- or higher but do not affect BSAT program progression):

ANATOMY 2300; ATHTRNG 2000, 2010; BIOL 1113; CHEM 1210; EEOB 2520; HTHRHSC 2500, 4530, 5510, 5900; KNHES 5500; MATH 1130/1148 or higher; PHYSICS 1200; PSYCH 1100; STAT 1350/1450

Category 3 Courses (require a grade of D or higher but do not affect BSAT program progression):

Courses not listed above that are used to satisfy General Education requirements

Deficient Category 1 Course Limits

For Category 1 courses, BSAT students are limited to receiving a single deficient grade in a single course across the entirety of their program. Students who receive deficient grades in more than one Category 1 course in the same term; or who fail to earn the required grade when repeating a deficient Category 1 course; or who subsequently earn a deficient grade in an additional Category 1 course may be disenrolled from the BSAT program.

Timeframe for Competence in Category 1 Courses

Students are expected to earn the threshold grade in Category 1 Courses within the normal duration and timeframe of each course. While grades of "I" (incomplete) are appropriately and frequently used in the case of extenuating circumstances (e.g., student illness/hospitalization, etc.), in rare cases, BSAT course instructors may also use an "incomplete" grade as a competence related time-extension in Category 1 courses. This extension is only appropriate if the instructor believes that minimum competence can be demonstrated with a small extension of time or experience, the noted deficiency and remediation plan are specifically delineated, and there is concurrence from the program director. [Faculty rule 3335-8-21](#) requires that incomplete grades be resolved by the sixth Saturday of the following term. If an "incomplete" grade is used as an extension of time to demonstrate competence, the student's progression in the BSAT program is halted until the incomplete grade has been resolved. BSAT students may only use an "incomplete" grade as a competence related time extension once during their program.

Critical Failures in Fieldwork

Certain critical failures during BSAT student fieldwork experiences may automatically cause the student to receive a failing grade for the fieldwork course, regardless of their performance in the other components of the fieldwork experience. Critical failures of this type are typically related to patient safety or legal/ethical conduct and are called out in the syllabi for clinical fieldwork courses.

Course Attendance

Students are expected to be on-campus, in attendance, and fully participating in their courses on the start date for each semester. Missing the beginning of a course potentially compromises the student's learning and success in the course. The start date for each academic term is found in the [University Calendar](#). Instructors may institute specific course attendance policies for their individual courses.

Documentation Tracking

E*Value

The BSAT program uses a secure online software package called [E*Value](#) to track a variety of student information including compliance with documentation, clinical fieldwork hours tracking, and clinical fieldwork evaluations. In the summer prior to beginning the BSAT program, students are issued an E*Value account and login information. A variety of items necessary for fieldwork eligibility are tracked through this account and instructions for uploading these items is provided to students at their program orientation and is also available on the home screen of E*Value.

BuckMD

To track compliance with the immunization requirements, BSAT students must register for a free [BuckMD](#) account through the Wilce Student Health Center and submit all immunization documentation to the Wilce Student Health Center. Compliance will be determined by the Student Health Preventative Medicine Department and is reported through the student's BuckMD Immunization History Report. Specific instructions for registering and submitting documentation are provided to students at their program orientation and are also found on E*Value.

Screenings, Certifications and Training

Criminal Background Checks and Drug Testing

Students will periodically complete and must pass screenings including criminal background checks and drug testing as described in the SHRS Student Handbook policies 14 and 17. For Athletic Training, background checks are performed at least annually, and drug testing is performed as required for specific placements or as required for policy compliance. Screenings may be more frequent as required for some clinical fieldwork placements. Students are responsible for associated costs.

Medical Center Identification Badge

Upon admission, students must go, in person, to the Medical Center Security office for a background check and to have a photo taken for their OSU Wexner Medical Center Identification Badge. Once their background check is cleared, the badge is issued. This identification badge is always required in OSUWMC patient care facilities and should be worn in all clinical fieldwork.

First-Aid & CPR/AED

First-Aid and CPR/AED certification must be always valid while students are engaged in clinical fieldwork and lapsed certification is grounds for immediate removal from clinical fieldwork and a reduced grade in the accompanying Experience in AT course. CPR certification must meet Board of Certification requirements for Athletic Trainers and include training in AED use. This generally requires CPR certification at the “Professional Rescuer” or “Health Care Provider” level or above. Note: “Adult” or “Community” CPR courses typically do not meet the requirement. Also, while online First-Aid courses are acceptable, online CPR certifications without “in-person” skills checks are not acceptable, regardless of the certifying agency. Students are responsible for associated costs and are advised to clarify the acceptability of any courses through the Division Director before you pay for the course.

National Provider Identifier (NPI number)

Athletic Training students are required in their first semester in the BSAT program to obtain a National Provider Identifier (aka NPI number) from the National Plan and Provider Enumeration System (nppes.cms.hhs.gov). An NPI number is required for insurance and billing/reimbursement for services linked to the national Centers for Medicare and Medicaid (CMS) and in some cases to be able to access HIPAA protected information. Failure to obtain a NPI number may lead to a failing grade in courses or clinical experiences. Upon obtaining their license to practice, graduates need to update their NPI registration status from student to professional.

Online BuckeyeLearn Training Modules

Infection Control

Admitted BSAT students complete the annual infection control training module provided through the OSU Wexner Medical Center online training system (Buckeyelearn). Instructions for completing this training are posted on E*Value. Students must upload documentation of their annual training into their profile on E*Value. The US Department of Labor has determined that unpaid students are not subject to OSHA regulations regarding occupational blood borne pathogen exposure. However, program accreditation standards require that students adhere to standard practices to minimize exposure risk and manage exposures.

HIPAA Privacy Standard

Upon admission to the program and prior to beginning clinical fieldwork, students are required to complete training in the HIPAA privacy standard and comply with HIPAA rules as outlined in the SHRS Student Handbook. This training is provided through the OSU Wexner Medical Center online training system (Buckeyelearn). Instructions for completing this training are posted on E*Value. Students must upload documentation of their training into their profile on E*Value.

Introduction to Cultural Sensitivity

Upon admission to the program and prior to beginning clinical fieldwork, students are required to complete the "Introduction to Cultural Sensitivity" online module provided through the OSU Wexner Medical Center online training system (Buckeyelearn). Instructions for completing this training are posted on E*Value. Students must upload documentation of their training into their profile on E*Value.

Health Policies

Technical Standards

The BSAT program is rigorous and intense and places specific requirements and demands on the students enrolled in the program. Athletic Trainers and BSAT students must be able to perform certain mental, physical, and other tasks that are essential in providing care for their patients. These requirements are outlined in the Division's [*Technical Standards for BSAT students*](#).

After being admitted to the program and before beginning clinical fieldwork, BSAT students must submit (upload to E*value) a completed certification form stating that they believe that they can meet these standards with or without accommodation. The BSAT program partners with the university's Office of Disability Services to explore and implement accommodations where appropriate. If a student's physical, emotional, or mental capability changes while in the program, an amended Technical Standards Certification must be submitted. It is possible that a loss of capability may render a student unable to continue in the program.

Immunizations and Tests

All BSAT students must comply with the immunization and disease testing requirements outlined in the SHRS Student Handbook Policy 16. Documentation of each of these should be submitted to Wilce Student Health Center for inclusion in your BuckMD account. Vaccinations and tuberculosis tests are available from the Wilce Student Health Center at minimal costs and are typically posted to your BuckMD account within 3-5 days.

Infectious Diseases

All BSAT students must comply with the Student Change of Medical Status policy outlined in SHRS Student Handbook Policy 18. This policy requires prompt notification to the Athletic Training Clinical Coordinator of illnesses and that students follow the clinical facility's policy for communicable diseases. Additionally, the BSAT program has a communicable disease policy that specifically applies to all BSAT students.

Guidelines for BSAT Students Who Become Ill

Students who are ill with an infectious disease might place their colleagues and patients at risk and should not attend class or clinical fieldwork until cleared to do so by a physician or other appropriate provider. Students who have a fever, contract a serious or communicable disease during the program must immediately seek appropriate medical care and may not return to classes or clinical fieldwork until at least 24 hours after the fever has broken and they have been cleared to return. Clinical Fieldwork sites may have additional specific

guidelines regarding communicable diseases that should be followed. Students are responsible for notifying the Division's Clinical Coordinator, their instructors, and preceptors of illnesses. Medical care is available to students through the Wilce Student Health Center on campus or through a provider of the student's choosing. Note, the Wilce Student Health Center no longer provides students with medical excuse notes for students to miss class due to illness. See Appendix D of the [SHRS Student Handbook](#) for specific COVID policies. SHRS handbook is also available at <https://hrs.osu.edu/academics/academic-resources/student-handbooks>.

Positive Status for Blood Borne Infections

BSAT students frequently provide care to patients with open wounds. Therefore, students who are infected with a blood borne illness may present risk to their patients. Students who are positive for Human Immunodeficiency Virus (HIV) and/or who have chronic Hepatitis B Virus (HBV) and/or Hepatitis C Virus (HCV) are required to declare their status to the AT Program's Clinical Coordinator and have regular follow-up with their health care provider. Students may have limitations placed on the clinical fieldwork sites to which they may rotate depending on the decision of the receiving health system. Students will be expected to have detailed attention to universal precautions. In the case of Hepatitis, students will also be counseled about the risk of exposure to hepatotoxic materials. Students will also be counseled on the potential implications of their status for career selection.

Clinical environment participation of students chronically infected with HBV, HCV and/or HIV will be determined in accordance with SHEA guidelines ([Current Version on the SHEA website \(reviewed 2017\)](#)). In accordance with these guidelines, students are required to obtain viral burden titers every 6 months. HBV, HCV and/or HIV status communication is required for students rotating at outside institutions. It is the student's responsibility to inform attending medical staff at each hospital or institution about their positive status.

Caring for Patients with Infectious Diseases

All BSAT students must follow the SHRS Student Handbook policy 18, in that they may not refuse to assist in the treatment of a patient solely because the patient is infected with HIV, HBV, HCV or other infectious disease.

Injuries and Blood Borne Pathogen Exposure

Students who become injured during educational activities (classroom or clinical fieldwork) should seek medical attention when necessary and follow the procedures outlined in the SHRS Student Handbook policy regarding changes in medical status (SHRS Student Handbook Policy 18).

BSAT students have a high probability of contact with blood and bodily fluids during their education and the BSAT program has specific expectations about how potential blood borne pathogen exposure should be managed. Blood borne pathogen exposure is specific eye, mouth, other mucous membrane, non-intact skin or parenteral contact with blood or other potentially infectious material. Students exposed in this manner to a blood borne pathogen during the educational activities or assigned clinical fieldwork should immediately perform appropriate wound care including washing / flushing the area thoroughly, follow the post-exposure plan for the facility, and notify the BSAT program of the incident.

After immediate wound care and washing with a disinfectant, the student should, at a minimum, perform the following:

- Seek immediate medical care at the OSU Wilce Student Health Center or a nearby Emergency Department
- Document the route and circumstances of the exposure
- Document the source (person) of the potentially infectious material (if known)
- Notify the source's physician to request that the source submit to blood tests for infection. OSU Student Health can assist with this process.

- Make an appointment to be seen at the Preventative Medicine clinic at the OSU Wilce Student Health Center (call 614-292-4321 for appointments).
- Notify the BSAT program Director at (614) 292-1632 or by email at onate.2@osu.edu
- Students and/or their health insurance provider are responsible for costs associated with any treatment provided to them. The Associate Dean for Student Life in 155 Meiling Hall may help with any “uncovered” expenses that result after insurance payment. Students are encouraged to meet with Associate Dean and bring remaining bills.

Pregnancy

Enrollment of pregnant students requires careful planning of coursework and clinical fieldwork in order to protect the health of mother and fetus and the integrity of the mother’s educational experience. It is important, therefore, that any student who becomes pregnant follows SHRS Student Handbook Policy 18 (Student Change in Health Status) and informs the AT Division Director and Clinical Coordinator at the time the pregnancy is medically confirmed. While pregnancy does not preclude most educational or clinical activities, some activities or fieldwork may present risks or physical demands that are incompatible with pregnancy, and these may not be possible during some stages of pregnancy. If the student takes a pregnancy related leave of absence from the program, the leave of absence is governed by the school’s leave of absence policy (SHRS Student Handbook Policy 19).

Health Insurance

Per SHRS Student Handbook policy 15, all BSAT students are required to subscribe to the OSU Comprehensive Student Health Insurance policy unless they provide documentation that they are already covered on another health insurance policy.

Clinical Education

Priority of Clinical Fieldwork

The BSAT program places equal emphasis on both the classroom coursework and clinical fieldwork aspects of students’ education. Assigned clinical fieldwork is a critical EDUCATIONAL requirement of the BSAT program. It is neither a “work” requirement nor a volunteer activity. Clinical fieldwork is where students learn to apply and refine the knowledge and skills they learn in their coursework. More importantly, clinical fieldwork is where they integrate all phases of Athletic Training knowledge, skills, and values to become competent practitioners. It is where students make the transition to clinical practice, develop a practice style, and ultimately embrace the culture of the profession. Undervaluing of clinical fieldwork leads to incompetent and unreliable clinical practice and is antithetical to the mission and legacy of this BSAT program.

To this end, **clinical fieldwork assignments take precedent over all elective courses, out of sequence courses, employment, resident life, social, club, Greek, vacation, and other obligations the student may have. Students SHALL NOT miss assigned clinical fieldwork time to attend any of these.** Instead, these should be scheduled around students’ clinical fieldwork obligations, just as they will when students become practicing professionals. Students are excused from fieldwork to attend courses required by the BSAT program.

Clinical Fieldwork Overview

As student’s progress through their clinical fieldwork, they will be challenged to (1) increase their discipline specific knowledge, (2) integrate their classroom knowledge into the clinical setting, (3) become increasingly more proficient with clinical skills, (4) develop and implement evidence based medicine, (5) develop and refine

cultural competence and patient centered care skills, (6) accept increasing levels of responsibility, and (7) conduct themselves with high levels of professionalism.

Pre-AT Students

Pre-AT phase students are not engaged in clinical fieldwork. They complete a brief observation in an Athletic Training clinical setting arranged by the program as part of ATHTRNG 2010. Performance in this observation is evaluated and is a key element of BSAT admission decisions. Pre-AT students are not qualified for and are prohibited from engaging in direct patient care during this observation.

BSAT Students

BSAT students engage in assigned clinical fieldwork concurrently with their classroom coursework for three academic years (minimum of 6 semesters). There is no provision for combining portions of the fieldwork or shortening the duration. There is typically no opportunity to complete required fieldwork during the summer semester aside from fieldwork that is an extension of spring semester fieldwork of selected students in the junior year. All fieldwork is evaluated, and these evaluations are a critical component of the grade for the fieldwork. These courses are culminating experiences where students demonstrate the professional competence necessary to progress through the program and to become board eligible.

First Year

First year BSAT students (sophomores) primarily complete clinical fieldwork on-campus rotating through several OSU athletics clinical facilities. They may also complete fieldwork at other affiliated sites such as Ohio Wesleyan University and Ohio Dominican University. Their fieldwork begins the first week of August, roughly 3 weeks before autumn semester classes begin (during the pre-season “camp” period). Students are responsible for housing costs during this educational activity. The preseason clinical fieldwork is associated with the ATHTRNG 2200 course which appears on the autumn semester schedule although the course is complete at the start of the autumn semester. The preseason fieldwork is immersive, and the time commitment is extensive. **It is not possible to attend outside employment or have other conflicts during this pre-season period.**

Once classes begin, first year students' complete fieldwork rotating through several on-campus clinical facilities. The goal of first year is for students to become familiar with clinical care, to become autonomous in basic skills, to develop skill in diagnosis and management of injuries and illnesses, and to develop an initial sense of professional identity and culture. The conceptual focus is 70% didactic and 30% clinical.

Second Year

Second year (junior) clinical fieldwork is typically on-campus in OSU Athletics but may also include selected off-campus placements on an individual basis. Students are expected to take higher responsibility roles with more contact hours than the previous year. The goal of the second year is for students to become autonomous in the diagnosis and management of injuries and illnesses, to develop skill in comprehensive rehabilitation, and to implement and refine their sense of professional identity and culture. By the end of the year, students are expected to be comfortably proficient and autonomous in most activities and to require little day-to-day instruction. The conceptual focus is 50% didactic and 50% clinical in this year.

Third Year

Final year (senior) clinical fieldwork is primarily at sites outside of OSU athletics and generally off-campus but may also include selected on-campus fieldwork on an individual basis. Students are engaged in integrated practice with extensive clinical decision making as they work toward the full competence and autonomy necessary for credentialing, licensure, and professional practice. The goal of the third-year fieldwork is for

students to become autonomous in their rehabilitative skills, develop skills in administration, provide comprehensive care to their patients, integrate their knowledge and skill, and embrace and promote their sense of professional identity and culture. The conceptual focus is 30% didactic and 70% clinical in this year.

Clinical Fieldwork Placement

All clinical fieldwork is conducted at sites formally affiliated with the BSAT program and with clinical preceptors who have completed BSAT program specific training prior to student placement. All fieldwork placements are arranged by the BSAT program's Clinical Coordinator who communicates early and regularly with these preceptors when arranging specific student placements. This process is extensive and complex and attempts to place each student in a situation where they can best develop as a professional. While the Clinical Coordinator may elect to take a student's preferences under advisement, placement is not made based on student preference. Once placements are finalized, the BSAT program reserves the right to not reassign students nor permit swapping of placements. Students who withdraw from a placement or are removed for competence or professionalism deficiencies will not be re-assigned to other placements during the current schedule. Their fieldwork course grade will reflect any missed time from fieldwork.

Scheduling Conflicts between Didactic Courses and Clinical Fieldwork

Students MUST contact their preceptor for the upcoming term prior to scheduling to avoid schedule conflicts whenever possible. It is foreseeable that elective or repeated courses may need to be scheduled during summer terms to avoid conflicts with clinical fieldwork.

The BSAT program plan of study was constructed to minimize the impact of conflicts between coursework and clinical fieldwork. **Unless specifically approved by an advisor, students should complete all ATHTRNG and supporting professional coursework during the academic term outlined on the semester-by-semester plan of study.** Students electing to take required coursework out of sequence or during terms other than those outlined in the plan of study do so accepting that there may be irresolvable scheduling conflicts or delays in their graduation. If a conflict should arise between a scheduled course and a scheduled clinical fieldwork time, they will be addressed as follows:

- For required ATHTRNG and foundational courses taken DURING THE TERM outlined in the plan of study, students are excused from fieldwork conflicts to attend the required courses. Students must choose course sections that create the least disruption to their fieldwork commitments. Students should attend as much of the fieldwork as possible and should only be absent from the fieldwork for the minimum time necessary to travel to and attend the class.
- For required foundational courses taken in a DIFFERENT TERM than outlined in the plan of study, students are NOT excused from fieldwork conflicts. If these are repeated courses, they may need to be taken over the summer to avoid fieldwork conflicts.
- For general education (GE) and elective (not required for AT) courses including dual major, minor, and pre-requisite courses for graduate programs, students are NOT excused from fieldwork conflicts

General Expectations for Students in Fieldwork

- Each fieldwork course (ATHTRNG xx89) has specific requirements outlined in its syllabus and an accompanying checklist that is available on E*Value. Students should familiarize themselves with these requirements prior to starting the fieldwork placement.
- Students should take considerable time and effort in completing semester goal sheets. Failure to reflect and write meaningful goals provides preceptors with inadequate information regarding student expectations.

- Students should participate in decision making roles about the care of patients to the extent possible given the patient care situation and the student's level of knowledge, skill, and ability. As the student's role increases, preceptors will use professional judgment as to when it is appropriate to apply supervised autonomy to challenge increasing levels of skill and confidence in clinical practice.
- Students are expected to conduct evidence-based searches for papers that correlate with injuries and illnesses assessed during clinical experiences. Students are expected to summarize the current evidence supporting clinical decisions.
- Students with a conflict or concern relative to their fieldwork should follow this reporting chain
 1. Student
 2. Preceptor
 3. Preceptor Supervisor or Clinical Coordinator
 4. Division Director

Clinical Fieldwork Hours Policies

Students receive academic credit for their fieldwork through courses numbered ATHTRNG xx89. Students must be enrolled in a fieldwork course to engage in fieldwork activities and to have their clinical activities protected with coverage by the BSAT program's liability insurance. The SHRS has adopted a standard policy for weekly contact hour to semester credit hour policy for full semester clinical fieldwork by undergraduate students (e.g., fieldwork where 20hr/wk. for the full semester are anticipated= 5 credits). Credit hours for fieldwork over a partial semester or for a different number of hrs./wk. are prorated. Students' actual contact hours will vary.

- Student contact hours are self-reported under their Time Tracking tile in E*Value. The BSAT program has specific policies governing minimum and maximum contact hours and actively tracks these logs for compliance. Hours should be logged weekly. Failure to log hours in a timely fashion will affect the student's grade in their fieldwork course. E*Value automatically prohibits logging hours more than 30 days in arrears.
- Students are required to have at least one day off each calendar week. E*Value does not have a designation for "days off", therefore, so that the BSAT program can actively track and enforce the days off policy, these days off must be logged using the "vacation" designation within E*Value. These are not considered to be "vacation" days. Using this designation merely provides a means for tracking of days off in the e*value system. Individual preceptors are given the flexibility to determine which day best fits for the student's situation.
- Specific contact hour requirements are as follows:

First Year (Sophomore) Clinical Fieldwork

Students must accrue, on average, a minimum of 10 and maximum of 20 contact hours weekly during regular academic semesters. Pre-season camp is a focused, immersive clinical experience and does not have the same concurrent coursework requirements as the regular semester. Weekly hours do not follow the in-semester targets during pre-season camp.

- Preseason Camp = ATHTRNG 2200) for 2-3 weeks = 60-120 contact hours
- Autumn Semester = ATHTRNG 2189 for 16 weeks = 160 – 320 contact hours
- Spring Semester = ATHTRNG 2289 for 15-16 weeks = 160 – 320 contact hours
- Fieldwork during university breaks may be available, but is completely optional for first year students

Second Year (Junior) Clinical Fieldwork

Students must accrue, on average, a minimum of 16 and maximum of 30 contact hours weekly.

- Autumn Semester = ATHTRNG 3189 (5cr) for 16 weeks = 260 – 500 contact hours
- Spring Semester = ATHTRNG 3289 (5cr) for 16 weeks = 260 – 500 contact hours
- Fall Break, Thanksgiving Break and Spring Break fieldwork is required for second year students whose patients are active across the break.
- Summer Term (for students with fieldwork experiences with teams whose season extends into the summer and who wish to remain until the end of the season) = ATHTRNG 3389 (1cr) for 4 weeks = 65-130 hours

Third Year (Senior) Clinical Fieldwork

Students in the full-semester fieldwork assignment must accrue, on average, a minimum of 16 and maximum of 30 contact hours weekly. Weekly hours are more variable in the half-semester [gen med and elective] assignments. For some students, the Autumn and Spring are reversed from the following depending on which fieldwork assignment is completed in each semester:

- Autumn Semester = ATHTRNG 4189 [high school] (5cr) for 16 weeks = 260 – 500 contact hours
- Spring Semester [general medical rotation] = ATHTRNG 4289 (1cr) for 7 weeks = 25-50 contact hours
- Spring Semester [elective rotation] = ATHTRNG 4389 (1-5cr) for 7 weeks = 25-120 contact hours
- Fall Break, Thanksgiving Break and Spring Break fieldwork is required for third year students whose patients are active across the break

Inclement Weather

During inclement weather, students should contact their preceptors to determine if the site is open or closed and to communicate about fieldwork attendance. Students are expected to attend their clinical fieldwork unless one or more of the following has occurred:

- The Ohio State University has cancelled classes at the Columbus Campus due to the weather. The university's operational status is posted at <http://emergency.osu.edu>
- The fieldwork site has closed or cancelled activities
- The student feels his/her safety is at risk if he/she were to attempt to travel to the fieldwork site (e.g., severe cold for students walking, dangerous road conditions for students driving, etc.).

Supervision During Clinical Fieldwork

For all clinical fieldwork, students must be registered for a clinical fieldwork course and the experience is supervised by preceptors who typically are BOC Certified, state licensed Athletic Trainers. In specifically planned and limited experiences, students may be supervised by a licensed physician or other licensed and/or credentialed healthcare provider appropriate to the setting.

- Students shall NEVER practice athletic training outside of their assigned and supervised clinical fieldwork and it is a violation of the state practice act to do so in Ohio.
- Students may only engage in Athletic Training practice and skills while their supervisor is physically present and can intervene on behalf of the patient in the event of a student error. Supervision cannot be performed over the phone, radio, videoconference, FaceTime, Skype, etc.

- If a supervisor must temporarily leave the presence of the student, the student may only perform First-Aid and/or CPR (for which they are certified) and is prohibited from practicing Athletic Training until the supervisor returns.

Students and preceptors should never misunderstand the term supervision to mean that students cannot be in autonomous or decision-making roles in patient care. Supervision requires that the preceptor be present (for mentoring and patient safety), but preceptors should function more as a mentor than supervisor; fostering the student's role as an autonomous practitioner rather than a specifically directed technician or aide. Student autonomy is a critical part of developing competence and is emphatically encouraged by the BSAT program. Autonomy involves the self-directed collection and interpretation of information and use of such information to formulate, implement, and modify a plan of action. The plan of action should be vetted through the preceptor prior to implementation to ensure its appropriateness and patient safety, but the student should be the one to develop and implement it whenever possible and to the greatest degree possible. Students not pushed to become autonomous do not become competent to practice independently upon graduation.

Professionalism Policies

The public rightly expects that those in the medical professions will adhere to a set of values that reflect their commitment to excellence, responsibility, respect for all, integrity, prudence, and trustworthiness. The BSAT program considers its students to be active member of their profession at all times. Professional behavior is expected not just in the classroom but in fieldwork, community outreach, and other environments where students are involved as well as in their personal lives. Student are expected to meet the SHRS academic standards for conduct in academic environments (Policy 5), in professional environments (Policy 11), and the student professional honor code. Commitment to integrity in espousing the values of the profession means that members of the profession (including students) behave in ways that will reflect positively on the profession even when they are not in class, on the grounds of the university, in fieldwork settings or at professional conferences. Students who behave in a manner counter to the values of the profession, regardless of the setting in which these behaviors occur, may be subject to [academic sanctions](#) up to and including program disenrollment.

Ethics and Legal Requirements

Legal and ethical practices are hallmarks of professionalism and are cornerstones upon which professional conduct is built. Personal ethics require certain inherent elements of character that include honesty, loyalty, understanding, and the ability to respect the rights and dignity of others.

Ethical and Professional Codes

- Students will adhere to the SHRS Student Code of Ethics (SHRS Student Handbook policy 1) and follow all policies in the SHRS Student Handbook.
- Students will adhere to the [Board of Certification Standards of Professional Practice](#) and will not practice beyond their training.
- Students will adhere to the [National Athletic Trainers Association Code of Ethics](#).
- Students will adhere to the [Ohio Athletic Trainers Association Code of Ethics](#).

Legal Requirements

- Students will adhere to the Federal, State, and local laws and regulations governing healthcare delivery and educational environments including but not limited to confidentiality laws, drug laws, medical device laws, non-discrimination laws, billing and insurance laws and human research protection laws.

- Students will adhere to the [Ohio Athletic Training Laws](#) found in title 47, section 4755.60 of the Ohio Revised Code.
 - They are obligated to report any known violations of these laws.
 - They will not engage in unlicensed practice through practicing Athletic Training outside of their assigned clinical fieldwork.
 - Students should never provide private “after hours” or “off the books” care that circumvents the healthcare plan that is in place for our patients. Doing so is both unethical and illegal.
- Students will adhere to all criminal and civil laws of the jurisdiction in which they find themselves.
- Students will self-report any arrests, criminal charges, or criminal convictions to the BSAT program within 24 hours.

Appearance, Dress Code, and Grooming Policies

SHRS Appearance Policy

Unless otherwise directed, students are expected to adhere to the Professional Dress policy in SHRS Student Handbook policy 12. Clinical fieldwork requires specific professional attire and daily hygiene and grooming practices. Students must maintain a neat and professional appearance that enables them to always perform their duties efficiently and safely during clinical fieldwork.

Athletic Training Specific Requirements

Beyond the SHRS Student Handbook Policies, the BSAT program has additional policy expectations:

- Students must wear a watch during field experiences (so that patient vital signs can be appropriately monitored).
- BSAT students are provided with a variety of clinical fieldwork uniform items AT NO COST AND AS A COURTESY from the department of Athletics. These are ordered well before admission decisions are made and as a result, there are sometimes limits on the availability of some sizes.
- Students should clarify appearance and dress code expectations with their preceptor prior to beginning each clinical fieldwork. Unless otherwise instructed, the on-campus dress code should be followed for off-campus fieldwork sites. Students must wear AT or Team issued Nike gear for clinical experiences.
- Jeans, denim pants / shorts, and leggings regardless of color are prohibited.
- BSAT students are responsible for purchasing their own pants and shorts. The fit must be professional in appearance and allow for clinically necessary mobility and function. Students may wear chiko (black and Khaki) pants/shorts at clinical sites. Shorts should have a 6-inch inseam or greater. Cargo shorts are not acceptable for game days and may not be acceptable for practices. Check with your preceptor for specific expectations.
 - Because these shorts go through a lot of abuse, students are encouraged to purchase multiple pairs and to be frugal. Thrift stores are a wise choice for inexpensive shorts for practices.
- Students should wear their OSU-provided footwear as instructed. To be consistent with OSU’s shoe contract, only Nike shoes should be worn during clinical experiences. Students are encouraged to purchase an additional pair of shoes of the OSU affiliated brand and in OSU appropriate colors. Old shoes are best for practices so that new shoes are in good condition for games.
- Some fieldwork sites or situations (games and travel) may require more formal attire (e.g., shirt and tie, dress/skirt/slacks, etc.). Clarify expectations with your preceptor ahead of time.
- When non-athletic shoes are required for fieldwork, the shoes must not have open toes, must fit securely, and must permit mobility and sufficient traction for patient care, transfers, and transport. Flats and low heels are typically the best choice. Heels may not exceed 3 inches.

- OSU Medical Center Identification badges are to be worn above the waist with the name and photo visible during patient care in all clinical settings.
- The BSAT program reserves the right to make accommodations or revisions to these requirements as necessary.

Behavioral Policies

SHRS Policies

BSAT students are expected to adhere to all SHRS Student Handbook Policies, many of which specifically describe personal conduct (Policy 5, 11, Honor Code), confidentiality (Policy 13), social networking (Policy 6), communication, and other behaviors essential to success in the BSAT program.

Athletic Training Specific Requirements

Beyond the SHRS Student Handbook Policies, the BSAT program has additional policy expectations:

Communications

- Vocabulary should be appropriate to the audience and setting (e.g. jargon to professionals, lay language to patients).
- Vulgar and inappropriate language has no place in professional communications.
- **SIGNING DOCUMENTATION:** When students sign records or other documentation, they are required by law to use a designation that identifies them as an Athletic Training Student (e.g. "ATS1") so that no one will misunderstand them to be a licensed and credentialed person.
- **EMAIL:** The BSAT program only uses students' university assigned email addresses (name.#@osu.edu) for all email communications.
- **EMAIL:** Students shall use appropriate professional Email etiquette in all Email communications of a professional nature.
 - Include a salutation / greeting at the top that is professionally appropriate. Do not use the first name of faculty or preceptors unless they have asked you to call them by their first name.
 - Avoid slang, poor grammar, or the use of text messaging jargon (e.g. "y r u txtng me?") or emojis.
 - Include a signature that identifies the sender as an Ohio State University Athletic Training Student (e.g. "Brutus Buckeye, 3rd Year Athletic Training Student" and includes a return email address.
- **TELEPHONE:** Students should answer the telephone at a fieldwork site as follows, "[Name of Site], this is [Name of Student], how can I help you?"
- **TELEPHONE:** Students should ensure that incoming voicemail greetings are appropriately professional. Inappropriate, vulgar, or humorous voicemail greetings that are encountered by preceptors, potential employers, etc. are a poor reflection on the student and on the program.

Patient Confidentiality

Patient confidentiality is vital in all healthcare fields; however Athletic Training has specific challenges in this area because of our unique facilities, some patients' celebrity status and the constant presence of the press. At no time shall patient confidentiality be breached.

- Complete OSUWMC required HIPAA training as outlined in the "Screening, Certifications & Training" section of this handbook.
- Obtain an NPI number
- Follow FERPA, HIPAA and clinical site privacy rules (SHRS Student Handbook Policy 8 & 13).
 - Other than their preceptors, supervising physicians, and others at the preceptor's discretion, students shall not discuss confidential patient information with anyone (including the press, fans, professional scouts, roommates, parents, boyfriends / girlfriends, other students, faculty, etc.).
 - Never take or share photographs, videos, or recordings of patients in clinical settings. This is a

frequent area of trouble for BSAT students because many of the BSAT program's clinical fieldwork sites are athletics facilities and students sometime forget that they are also patient care facilities and subject to HIPAA provisions.

- In dealing with the public or press, 1) always be polite, 2) inform them that you are a student and are legally prohibited from releasing any medical information, 3) always refer them to your preceptor without providing ANY patient / athlete information, and 4) remember that nothing you say to the press is ever “off the record.”

Social Networking

- SHRS Student Handbook Policy 6 governs social networking. Beyond that policy, social networking is a specific area of focus for the BSAT program because of the high-profile nature of some of our patients.
- BSAT students shall NEVER write about or share images, videos, recordings, or information about patients on social media.
- BSAT students shall maintain appropriate professional boundaries with patients on social media. It is inappropriate to “friend” or “like” a patient on social media or to engage in social media interactions with them (even when the patient initiates the activity).

NCAA Compliance and Academic Assistance to Student-Athlete Patients

Athletic trainers, including athletic training students, are considered institutional staff members for Ohio State's NCAA compliance purposes. As such, athletic training students are required to abide by NCAA, Big Ten Conference, and institutional rules in the same manner as all other institutional staff members. Preserving academic integrity is central to the mission of Ohio State and the NCAA. Any activity that compromises the academic integrity of the university or undermines the educational process is classified as academic fraud. Any student-athlete or institutional staff member found to have engaged, or attempted to engage, in any act characterized as academic fraud will not only be subject to disciplinary action by Ohio State, but NCAA sanctions, as well. Academic fraud includes, but is not limited to:

1. Typing, editing, or reconstructing a paper or assignment on behalf of a student-athlete;
2. Researching, taking notes, or purchasing academic materials for a student-athlete; or
3. Taking an exam or quiz for a student-athlete or knowingly permitting another person to take an exam or quiz on a student-athlete's behalf.

As a best practice, institutional staff members, including athletic training students, are not permitted to allow student-athletes to use their laptops and should never ask a student-athlete for their username or password. Student athletes seeking academic assistance should be referred to the Student Athlete Support Services Office (SASSO).

Professional Boundaries with Patients

The student-athletes and patients of The Ohio State University and any of our affiliated clinical fieldwork sites are our PATIENTS. They are NOT peers, NOT your social group, and NOT a dating pool. Personal relationships with patients beyond the patient-provider relationship place students in compromised and sometimes conflict of interest situations. Likewise, personal relationships can frequently be barriers to providing care and making objective decisions in that care.

- Outside of relationships that existed prior to enrollment in the BSAT program or prior to someone becoming a patient, BSAT students shall not engage in social relationship with patients and shall maintain professional boundaries with all patients (current and former) in all settings (current and former) at all times while in the program.
- Students shall never invite patients to join in personal social situations. If patients show up at a student social situation uninvited, students shall either ask the patients to leave or shall themselves leave if

possible. If students are invited to join personal social situations with patients, they must decline and, when appropriate, excuse themselves and leave the venue where these situations are going on.

Romantic / Dating / Sexual Relationships

It is a conflict of interest for a student to provide care to a patient with whom they have a romantic, dating, sexual, or significant social relationship. This is an area of particular emphasis with the BSAT program because of the potential harm it can cause.

- BSAT students must comply with SHRS Student Handbook (Policy 10) regarding sexual misconduct including a prohibition on sexual relationships with patients.
- Students in a pre-existing relationship with a potential patient shall disclose the relationship to the BSAT program upon admission or upon the person becoming a patient at one of the program's clinical sites
 - Students cannot be assigned to fieldwork involving care for this patient.
 - BSAT students should not provide AT services to someone with whom they have a prohibited relationship.
 - While it is the program's intention to accommodate, when possible, because of the large number of students and fieldwork sites that are potentially impacted, the BSAT program may not be able to accommodate relationships when arranging fieldwork. This may prevent the student from completing required program elements or graduating from the program.
- BSAT Students shall neither initiate nor accept offers of romantic, dating, or sexual relationships with patients from any of the BSAT program's clinical fieldwork sites while in the program. This prohibition applies to but is not limited to BSAT student relationships with any student-athlete at the Ohio State University or any other program clinical site.

Financial Information

Interference with outside employment

The BSAT program requires students to complete clinical fieldwork that can occur at any time of day and frequently changes times with little pre-notice. Because of the dynamic nature of the fieldwork schedule, it will likely interfere with the student's ability to hold outside employment. Students need to make appropriate financial plans prior to enrolling in the BSAT program.

While students are not prohibited from holding outside employment, any such employment SHALL NOT interfere with the student's ability to complete their clinical fieldwork. It is not possible to work at a job during the full-time August pre-season clinical fieldwork. When faced with a choice between a job and assigned clinical fieldwork, fieldwork must be the first priority. Missing scheduled clinical fieldwork will result in deductions on student's clinical evaluations which will affect the grade in the fieldwork course.

Program Costs

The BSAT program maintains a [list of program costs](#) on its website. This list is updated annually.

BSAT program Policies Annual Agreement

Compliance with Policies and Requirements

By signing below, I, _____ indicate that I have read, understand, and agree to abide by all of the policies and requirements of the Ohio State University BSAT program outlined in the HRS Student Handbook and the AT Division appendix to that handbook. My questions about these policies and requirements have been answered and I understand that the Division Director and/or Clinical Coordinator can answer additional questions should they arise. This agreement is in effect for the entire academic year and must be renewed annually.

I am specifically aware of the program's requirements for [graduation](#).

I am specifically aware of the program's requirements for [Retention and Good Standing](#) including but not limited to:

- Ensuring student competence through required grades and limits on failing classes [\[details\]](#)
- Background checks, drug testing and 24 hour self-disclosure if arrested or charged with a crime [\[details\]](#)
- Technical standards (including changes in status) and immunization compliance [\[details\]](#)
- Communicable diseases and blood borne pathogen exposure [\[details\]](#)

I am specifically aware of the program's policies about fieldwork commitments including but not limited to:

- [Schedule conflicts](#) and [outside employment](#)
- Hours requirements, limits, and logging [\[details\]](#)
- Supervision during clinical care and prohibition of unsupervised practice [\[details\]](#)

I am specifically aware of the program's [Professionalism](#) requirements including but not limited to:

- [Ethics and Laws](#)
- [Appearance and Dress Code](#)
- [Behavioral Policies](#)
- [Relationships and Professional Boundaries](#)

I understand that violation of the BSAT program policies or requirements carries consequences such as suspension from or loss of fieldwork placements as well as academic sanctions up to and including probation and program disenrollment.

Information Release

I authorize the BSAT program to provide information about me including my name, likeness, demographic and educational information to their accrediting body (CAATE) and/or The Board of Certification for the Athletic Trainer (BOC) as part of program review / reporting requirements and /or credentialing eligibility verification requirements.

Signature	Date